Indigenous Australians' Special Admissions Assessment

Personal Details

Title: _____ Given name(s): _____

Surname: _____ Gender: _____

Address: _____

Suburb: _____ Postcode: _____

Date of birth: ____ / ____ / _____

Email: _____ Phone: _____

Indigenous Status

I am:

- ☐ Aboriginal
- ☐ Torres Strait Islander
- ☐ Both Aboriginal and Torres Strait Islander

Proof of Indigeneity:

- ☐ Confirmation from an incorporated Aboriginal or Torres Strait Islander organisation (must contain the Common Seal of the organisation)
  Name of organisation: _____
- ☐ Statutory Declaration witnessed and signed by a Justice of the Peace or similar.

How did you hear about Monaro Higher Education's Indigenous Australians' Special Admissions?

- ☐ School careers advisor
- ☐ Friend / Family
- ☐ Aboriginal Secondary Education Transition Officer / Teacher
- ☐ Careers Expo
- ☐ Visit to MHE campus
- ☐ MHE Website
- ☐ Other: _____

Educational Preparedness

I am a:

- ☐ School leaver (completed Higher School Certificate or equivalent) Year: _____
- ☐ School leaver (did not complete Higher School Certificate)
- ☐ Still at school (completing Higher School Certificate or equivalent within the next year)
- ☐ Mature aged student
- ☐ Other

Course applied for:

- Bachelor of Business – major

- Business Management
- Accounting
- Project Management

☐ Master of Professional Accounting (Advanced)

List any education you have completed.

	Course / Qualification	School / College / University	Year(s) attended	Country and State
1				
2				
3				
4				

Do you have any disability or medical condition which will impact your ability to enrol, study or complete assessments at MHE?

☐ Yes – give details: _____

☐ No

Will your course fees be paid by a sponsor?

☐ Yes, an individual

☐ Yes, an organisation

☐ No

If yes:

Name of sponsor or organisation: _____

Address of sponsor: _____

Suburb: _____ State: _____ Postcode: _____

Email address: _____ Phone: _____

Written Task

Write in approximately five hundred words why you want to study this course with Monaro Higher Education. Please attach a separate document to write your response. You could write about:

- Why you are interested in this field of study
- What you hope to do after you graduate
- What you would like to do while working in this area.

Terms and Conditions

1. All information provided with this form must be true, correct and complete. It must be in no way false or misleading. MHE reserves the right to vary or reverse any decision made as a result of this form, which may result in withdrawal of an offer to study at MHE or termination of enrolment, if any information in this form is found to be false, misleading, incorrect or incomplete.

2. This form must be signed by the student personally, not by an agent, sponsor or any other person.
3. If any information contained in this form or in the supporting documentation changes in any way, the student must notify MHE administration immediately.
4. Submission of this form authorises MHE to contact any employer, educational institution, organisation or individual mentioned in this form or in supporting documentation and to obtain records they hold of the applicant to verify the truth and completeness of the information in this application and/or to confirm the applicant's eligibility to enrol at MHE.
5. Submission of this form authorises MHE to release any documents it holds concerning the applicant to any other education provider that enables them to confirm the applicant's eligibility to enrol at that provider.
6. If a student's course fees are paid by a nominated sponsor, submission of this form authorises MHE to release to the sponsor all details on this form and in any supporting documentation, all enrolment details, and all information in the student's file, including assessment results and course progression.
7. The applicant must read and understand the MHE Fees and Refunds Policy before submitting this application.
8. The applicant or sponsor must be able to pay the course fees by the due date.
8. The applicant must agree to abide by the MHE Student's Code of Conduct and all MHE Policies and Procedures once this application is submitted.
9. These conditions in no way remove or alter the applicant's rights under Australia's consumer protection laws.

Declaration

I have read, understood and agreed to all of the above terms and conditions.

- ☐ Yes
- ☐ No

I have attached my:

- ☐ Written response
- ☐ Proof of indigeneity (certified copy)
- ☐ CV
- ☐ Academic certificates (including secondary school, STAT, TAFE, university, VET)
- ☐ Certificate of achievement
- ☐ Character reference
- ☐ Other relevant supporting documents: _____

Applicant's Signature: _____ Date: ____ / ____ / _____

Agent's full name (if applicable): _____

Agent's signature: _____

If you are under 18 years old:

Parent's/Guardian's full name: _____

Parent's/Guardian's Signature: _____

Return this form to Monaro Higher Education, Suite 404, 4 Railway Parade, Burwood NSW 2134 or scan and email it to admin@monaroeducation.com.au.

MHE will contact you within two weeks of receiving this form to arrange an interview with the Dean. The interview will ideally be face-to-face but an online meeting may be arranged. Based on the information in this form, your attachments and the interview, the Dean will gauge your readiness for higher education, and inform you of the outcome.